

**St. Charles Community College  
Board of Trustees Study Session  
February 23, 2018**

**MINUTES**

**CALL TO ORDER**

The public meeting of the Board of Trustees was called to order at 11:40 a.m. by Board President Ehlmann. The following members of the Board of Trustees were present: Jean Ehlmann, President; William Pundmann, Vice President; Pamela Cilek, Secretary; Shirley Lohmar, Treasurer; and Mary Stodden, Trustee. Trustee Rose Mack arrived at 12:20 p.m. Also present were Dr. Barbara Kavalier, College President; Dr. John Bookstaver, Vice President for Academic Affairs and Enrollment Management; Donna Davis, Vice President for Human Resources; Todd Galbierz, Vice President for Administrative Services; Chad Shepherd, Chief Information Officer; and Julie Parcel, Executive Assistant. Members of the audience included staff members Jeff Drake and Karen Jones; and community members Arnie C. "AC" Dienoff and Peggy Sherwin.

**PUBLIC COMMENTS**

Board President Ehlmann called for public comments. Arnie C. "AC" Dienoff stated that the institution is facing critical budget issues and needs to make cuts. Suggestions included cutting staff by 4%, freezing all new positions, cutting travel, delaying replacement of personnel in vacated positions, and a capital fundraising campaign.

**BUDGET STUDY SESSION**

Topics of the study session included review and discussion of the current budget environment, budget projections, ideas for revenue growth, and general philosophies, principles, and strategies for both immediate and long-range budget planning.

**ADJOURNMENT**

On a motion by Stodden and a second by Mack, the meeting adjourned at 3:40 p.m. The motion carried unanimously.