

**St. Charles Community College
Board of Trustees Meeting
July 24, 2023
6:00 p.m.**

MINUTES

CALL TO ORDER

The St. Charles Community College Board of Trustees met on July 24, 2023, in Conoyer Hall, Room 2102 (Board Room).

The meeting was called to order at 6:00 p.m. by Board President Mary Stodden. A quorum was present with the following members also in attendance: Board Vice President Pam Cilek, Board Secretary Jean Ehlmann, Board Treasurer Mike Lissner, and Trustee Shirley Lohmar.

Also present were College President Dr. Barbara Kavalier, Sr. Vice President for Administrative Services/COO Todd Galbierz, Vice President for Academic Affairs Amy Koehler, Vice President for Human Resources Terri Edrich, Vice President for Workforce & Strategic Initiatives John Wiemann, Executive Director/Chief of Staff Betsy Schneider, Sr. Administrative Assistant Amy Snyder, and A/V System Engineer Nick Wallace.

Guests present were Officer Jeff Drake, Officer Scott Binggeli, Piper Stutsman, Chris Hazel, Steve Oberg, Sylvia Bane Malta, Illegible Tax Payer, Stephen Randall, Lisa Randall, Debra Crank Lewis, Anna Boulware, Lisa Stoner, Sophia Koziatek, Heather Stueben, William R. Baca Mejia, Joe Howe, Paul Roesler, Nicole Nunn-Faron, Daniel M. Faron, Joseph Hartnett, Dan Rezny, Charlene Jones, Lindsay Brand, Kathleen Sanker, Cheryl Eichenseer, Officer Shannon Eaton, Joe Baumann, Rachel McWhorter, Garrett Foster, Dawn Huffman, Bryonie Carter, Corey Porter, Gabe Harper, Rebecca Klemme Eliceiri, Dr. Meridith Struebing, Andrew Sippie, Virginia Guneyli, Laura Barbarick, Arnie Dienoff, David Bayless, Brent Huffman, Karen Jones, and Leon Jones

Board President Stodden reminded the audience of board policy regarding audience protocol designed to promote decorum at the meetings.

PLEDGE OF ALLEGIANCE

Board President Stodden led trustees and attendees in the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion by Cilek, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

ACCEPTANCE OF MINUTES: JUNE 26, 2023, BOARD OF TRUSTEES MEETING

On a motion by Lohmar, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the minutes of the June 26, 2023, Board of Trustees Meeting were accepted.

TREASURER'S REPORT

Trustee Lissner read the Treasurer’s Report. Cash in bank \$7,330,781; total investments \$63,915,053; tuition and fees received to date \$7,642,686; local taxes received to date \$92,146; state appropriations received to date \$0. On a motion by Cilek, a second by Ehlmann, and a unanimous “AYE” vote to carry the motion, the Treasurer’s Report was accepted.

APPROVAL FOR PAYMENT OF BILLS

On a motion by Lohmar, a second by Cilek, and a unanimous “AYE” vote to carry the motion, the Board approved payment of bills from the Operating Fund in the amount of \$3,370,058.

REPORT OF THE COLLEGE PRESIDENT

Dr. Barbara Kavalier reported on the following activities at the college:

- The Zekauskas Family Foundation, whose mission of empowerment through food awareness, access, and education, provided a second gift to SCC in the amount of \$20,000.
- The new sign was installed on the Field to Table Institute building on July 13, 2023.
- Dr. Kavalier and Assistant VP of Workforce attended GM Wentzville Assembly’s Leadership Roundtable on July 20, 2023

PROPOSITION COMMUNITY COLLEGE BOND ISSUE UPDATE

Senior Vice President Todd Galbierz presented on update on the bond-supported projects at SCC.

BARATHAVEN TRANSPORTATION DEVELOPMENT DISTRICT RESOLUTION

On a motion by Cilek and a second by Ehlmann followed by a unanimous “Aye” vote, the board passed a resolution to leave the Barathaven Transportation Development District effective July 24, 2023.

BIDS AND CONTRACTS

- a. **Information Technology Service Management Solution Renewal**

On a motion by Lohmar, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board awarded TeamDynamix Solutions, LLC, Columbus, OH a three (3) year contract in the amount of \$107,058.90 to renew SCC's existing seventy-five (75) TeamDynamix universal licenses. Funding Source: Technology Fee Fund

b. Onsite Well Drilling Contract

On a motion by Ehlmann, a second by Lissner, and a unanimous "AYE" vote to carry the motion, the Board approved a contract to Flynn Drilling Company, Inc., Troy, MO, in the total amount of \$239,150 plus a 10% contingency for a total of \$263,065. Funding Source: Proposition Community College Bond Proceeds

CLOSED SESSION

At 6:12 p.m., a motion by Cilek and a second by Lissner followed by a roll-call vote of Cilek, Ehlmann, Lissner, Lohmar, and Stodden, the Board entered in to closed session as allowed by RSMo 610.021.13 to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Following the closed session, the regular meeting reconvened at 7:13 p.m.

PERSONNEL RECOMMENDATIONS

On a motion by Ehlmann, a second by Cilek, and a unanimous "AYE" vote to carry the motion, the following personnel recommendations were approved:

**PERSONNEL RECOMMENDATIONS
Submitted to SCC Board of Trustees
As of July 24, 2023**

Full-time New and Replacement Hires

Galati, Joshua (WTE)Coordinator Academic Programs
Herbel, Elizabeth (AEM)College Recruiter-Navigator
Jones, Angela (HSK)..... Housekeeper
McMillan, Brooke (AEM).....College Recruiter-Navigator
Plucinski, Kristin (WTE)Coordinator Academic Programs
Sprenger, Hanna (ADV)Academic Advisor
Tallo, Olivia (COA) Foundation Coordinator

Full-time Changes

Ross, Mary (ADS).....Payroll Specialist to Accounting Specialist
Leenhouts, David (AEM) VP for Student Affairs to Special Asst. to the Chief Acad. Officer
Lieberman, ShereKay (BIO) Adjunct Faculty to Instructor

Full-Time Separations

Malek, Abunaemeh (PHY).....Assistant Professor
Bratcher, James (STU)..... Student Life Manager
Collier, Kevin (TEC)..... Tier 2 Technical Support Analyst
Evans, Jason (IRE)..... Research and Data Analyst
Haran, James (RNP)..... Instructor
Reed, Elizabeth (ENS)..... Assessment Technician
Schwab, Elizabeth (ADS, retirement)..... Accounting Specialist

Part-Time New and Replacement Hires

Galati, Joshua (WFD)..... Contract Trainer III
Gertsch, Cora (DSS).....Disability Support Services
Harrell, Margaret (BIO)..... Adjunct Faculty
Henderson, Angela (CED)..... PB AEL Instructor
Jones, Denise (CED).....PB Continuing Education Instructor II
Keenan, Seth (CED).....PB Continuing Education Instructor II
Miller, Seth (CED).....PB Summer Camp Assistant
Pace, Keith (MUS)..... Adjunct Faculty
Pieris, Shavani (BIO)..... Adjunct Faculty
Stutsman, Piper (MKT)..... Student Assistant
Thompson, Katrina (BIO)..... Adjunct Faculty
Wilhelm, Edward (BIO)..... Adjunct Faculty
Yang, Caitlin (NAH)..... Adjunct Faculty

Part-Time Changes

Fanter, Brianne (CED).....PB Summer Camp Asst. to PB Project Support Specialist
Miller, Seth (CED).....PB Summer Camp Asst. to PB Project Support Specialist
Vercher, Jonah (ACE)..... General Education Teacher to Learning Specialist

Part-Time Separations

Albano, Morgan (BK)..... Student Assistant
Castillo, Sharon (AEL)..... PB AEL Instructor
Chang, Mila (ADR).....Work Study
Damian, Noe (OMS).....Work Study
Dent, Alexander (DPA).....Work Study
Harris, Sarah (NAH).....Work Study
Kashif, Misha (BK)..... Student Assistant
Martin, Holly (HRS).....Special Project
Megha, Antony (BK)..... Student Assistant

Miller, Dream (SCI).....Work Study
Phillips, Faith (N/A) Non-employee
Ronkoski, Pamela (CED)PB Continuing Education Instructor II
Voss, Gail (AEL)..... PB AEL Instructor

ADJOURNMENT

On a motion by Ehlmann, a second by Lissner, and a unanimous “AYE” vote to carry the motion, the public meeting adjourned at 7:13 p.m.